

**Board of Police Commissioners
Meeting Minutes
Wednesday, February 16, 2022
5:30 PM
Police Department-Headquarters**

***Zoom Platform**

Present:	Board Members:	Robert Welsh, Mike Mikolay, Paul Chello Carrie Federici, Ed Huguenel
	Department Members:	Chief Warren Hyatt Jr. Lucy Krauchick, Clerk of the Board
	Public:	Sam Gerritz, Bob Yaro, and Mr. Wolfson

Call to order.

Chairman Welsh called the meeting to order at 5:31 PM. Commissioner Mikolay accepted the members in the waiting room into the meeting. Chairman Welsh welcomed the public to the meeting.

1. Approval of prior meeting minutes

- 1.1. Approval of the special meeting minutes of the Board of Police Commissioners of November 29, 2021 as tabled.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Federici, the Board of Police Commissioners voted to approve the special meeting minutes of November 29, 2021 as presented.

*In Favor: Mikolay Federici, Huguenel
Opposed: None
Abstained: Welsh, Chello*

- 1.2. Approval of the regular meeting minutes of the Board of Police Commissioners December 15, 2021

Motion: Upon a motion by Commissioner Huguenel, and seconded by Commissioner Federici, the Board of Police Commissioners voted to approve the regular meeting minutes of December 15, 2021 as presented.

*In Favor: Welsh, Chello, Federici, Huguenel
Opposed: None
Abstained: Mikolay*

- 1.3. Approval of the special meeting minutes of the Board of Police Commissioners of January 19, 2022 as tabled.

Motion: Upon a motion by Commissioner Huguenel, and seconded by Commissioner Mikolay, the Board of Police Commissioners voted to approve the regular meeting minutes of January 19, 2022 as amended under 4.1. Facilities/Equipment Item 4.1.1. Verbal Update addition of "contractual extended warranty" end of sentence on line 5.

In Favor: Welsh, Mikolay, Huguenel

Opposed: None

Abstained: Federici, Chello

2. Public Petition/Commentary

None.

3. Traffic

3.1 Signage/Enforcement

3.1.1. Safe Streets Task Force

Chairman Welsh opened the discussion to Sam Gerritz of the Safe Streets Task Force.

Sam Gerritz, Safe Streets Task Force offered an update on the report indicating that the draft was nearing completion and was vetted by Ms. Plaziak, Town Engineer. He reported that Police and Fire Services reviewed the report and had presented issues and recommendations.

Discussion took place on the history of the Safe Streets Task Force, their mission statement and the report which Mr. Gerritz stated experts have identified hot spots and solutions for roads in town. He mentioned three specific items that were identified for resolution as follows, safer routes to school, traffic calming and mobility and outreach and engagement. Mr. Geritz stated that the report will be presented to the Board of Selectmen on March 7, 2022 and the Task Force is looking for approval of the recommendations. He offered the website for any questions, www.guilfordsafestreets.org.

3.1.2. State of CT-Department of Transportation-Paving-FYI

Chairman Welsh opened discussion with the audience at this time.

Chief Hyatt took the floor and reported that the document he received from the State of Connecticut Department of Transportation regarding plans for resurfacing roadways in the town was presented as an F.Y.I. He reported that he forwarded this correspondence to Ms. Plaziak, Town Engineer and the Public Works Department in a timely manner.

Commissioner Mikolay stated that this document was placed on the Agenda as an F.Y.I. and the Local Traffic Authority have no ability for action on state roads and reiterated that this document was presented as informational.

Sam Gerritz responded that the Safe Streets Task Force had been directed by Janice Plaziak, Town Engineer to present their request in front of the Board of Police Commissioners. This request is in regard to the planned resurfacing project by the State of Connecticut Department of Transportation (D.O.T.) and Route 146. Commissioner Mikolay responded that historically the Traffic Authority can make recommendations to the Department of Transportation but ultimately the State of Connecticut owns the roads under discussion. Sam Gerritz stated he understood.

Sam Gerritz presented the request of the Safe Streets Task Force to shrink the lanes on Route 146 by two-feet (2') (or one-foot (1') from each lane) which could be narrowed in line with the paving project. Commissioner Chello inquired about a compromise in the total footage. Discussion took place.

Bob Yaro took the floor as a resident and a Safe Streets Task Force member. He discussed the reasons why the addition of more space on each edge of the roadway would decrease speeding and increase safety for traffic and pedestrians.

Commissioner Federici asked if this change would accommodate large trucks. Chief Hyatt responded that Route 146 is a collector road and that consideration will be taken by the D.O.T. regarding emergency vehicles, trailers and tractor trailer trucks. Commissioner Huguenel inquired about an engineering study and discussion took place. Bob Yaro responded that Route 146 is a collector road but it is also a nationally registered historic road and a registered bike route.

Mr. Wolfson took the floor and discussed the car lanes and the shoulders of the Route 146. He indicated the shoulders are overgrown and some spots have extreme buildup of soil and dirt. He spoke about the topography of the road, striping and the road shoulder.

Chairman Welsh discussed the traffic on the road, large trucks and emergency vehicles and several other points. In particular, he stated that the Board of Selectmen would be receiving the Safe Streets Task Force report on March 7, 2022 and discussion took place.

Chief Hyatt discussed the National Fire Code and the Fire Officials role. It was discussed and agreed that the Fire Department must be notified about this

request and their input is necessary.

Motion: *Upon a motion by Commissioner Mikolay, and seconded by Commissioner Federici, the Board of Police Commissioners voted to approve the request regarding the letter to the Town received in connection with the 2022 construction season paving, specifically relating to Route 146 from Sachems Head Road to US 1. The Local Traffic Authority recommends that the State of Connecticut Department of Transportation (D.O.T.) review the lane width so as to establish a ten-foot (10') lane width via painting at the conclusion of the paving. This recommendation is subject to input from the Fire department and if favorable, this lane width recommendation and request will be sent to the State of Connecticut Department of Transportation (D.O.T.) on behalf of the Local Traffic Authority.*

In Favor: *Welsh, Mikolay, Chello, Federici, Huguenel*

Opposed: *None*

Abstained: *None*

Motion: *Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to add under Traffic Item 3.1.3. Correspondence received from Kimberly Schmid in support of the narrowing of lanes on Route 146 to 10-feet (10').*

In Favor: *Welsh, Mikolay, Chello, Federici, Huguenel*

Opposed: *None*

Abstained: *None*

3.1.3. Correspondence received from Kimberly Schmid in support of the narrowing of lanes on Route 146 to 10-feet (10').

Commissioner Mikolay stated that this correspondence was submitted by Ms. Schmid as support for the road narrowing on Route 146 to ten-foot (10') lanes.

3.2 Runs/Rides

3.2.1. Request from Ethan Miller Song Foundation-Song Strong 5k.

Motion: *Upon a motion by Commissioner Chello, and seconded by Commissioner Mikolay, the Board of Police Commissioners voted to approve the Song Strong 5k as presented.*

In Favor: *Welsh, Mikolay, Chello, Federici, Huguenel*

Opposed: *None*

Abstained: *None*

4. Committee Reports

4.1. Facilities/Equipment

4.1.1. Verbal update-Chief Hyatt.

Chief Hyatt updated the Board of Police Commissioners on the fleet. Deputy Chief Massey reviewed car video recorders, the vendor and discussion took place.

4.2. Personnel

4.2.1. Verbal Update-Chief Hyatt

Chief Hyatt reported that two officers are currently attending the Police Academy.

Chairman Welsh asked about the new Records Administrator. Chief Hyatt reported that she started employment and is training at this time.

Chairman Welsh reported that one position remains open for a police officer and the Deputy Chief is progressing with the process.

4.3. Communications

4.3.1. Communication received from Dawn Carafano (Guilford Lake PTO) thanking Officer Gingras.

Chairman Welsh summarized communication received from Dawn Carafano thanking Officer Gingras for his support at the Guilford Lakes Fall Family Fun Fest.

4.4 Budget/Finance

4.4.1. F2021/2022 Budget-Budget Update

Chief Hyatt discussed year-to-date budget report for Fiscal Year 2021/2022 which remains with no issues and in good order.

4.4.2. Fiscal Year 2022/2023-Budget Update

Chief Hyatt reported that the budget is moving forward with the Board of Selectmen. Budget workshops are scheduled for March 4, 2022 and March 5, 2022.

5. Monthly Reports

The Monthly Reports were reviewed and all remain in good order.

6. Old Business

None.

7. New Business

Several items were discussed under New Business.

Commissioner Huguenel inquired about email hygiene and the Commissioners communication and emails. Discussion took place. It was agreed that all emails should be forwarded to the Chief of Police for his review and to the Chair of the Board. All operational communications shall be forwarded to the Chief of Police. It was highly recommended that the Commissioners use town emails.

The Deputy Chief will provide a document to the Board of Police Commissioners regarding frequently asked questions and civilian complaints.

Citizens Academy will not take place this Spring but may possibly take place in September. Updates will follow. Chairman Welsh commended the program.

8. Police Personnel Comments

None.

9. Executive Session

None.

Motion: Upon a motion by Commissioner Huguenel, and seconded by Commissioner Federici, the Board of Police Commissioners voted to adjourn the regular meeting at 6:49 PM.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel

Opposed: None

Abstained: None

Respectfully submitted:

Lucy Krauchick

Clerk of the Board of Police Commissioners